

## **Head of School**

Wednesday 20<sup>th</sup> December 2023

UPDATE

Dear parents/carers and students,

Spalding Academy is now closed for the Christmas Holidays and the school will re-open at 7.50am on Wednesday 3<sup>rd</sup> January 2024. All students will return to school on this date.

During this time, the phones at main reception will be diverted to answerphone. If you leave a message this will not be picked up until Wednesday 3<sup>rd</sup> January 2024.

You may email the school on <a href="mailto:enquiries@spaldingacademy.org.uk">enquiries@spaldingacademy.org.uk</a> as staff will monitor emails between Christmas and the New Year, but we cannot guarantee to answer your email due to staff being on leave.

## **Safeguarding**

For all safeguarding concerns, you can email <a href="worried@spaldingacademy.org.uk">worried@spaldingacademy.org.uk</a> and this email address will be monitored throughout the holidays. For more information about Safeguarding and other contacts, visit <a href="www.spaldingacademy.org.uk">www.spaldingacademy.org.uk</a>/safeguarding

## **Uniform Shop**

The Uniform Shop will be closed during the Christmas holidays and will re-open from 3pm to 6pm on Wednesday 3<sup>rd</sup> January 2024.

## **Student Absences**

If there are any student absences for the start of term, you can call 01775 722484 (Option 1), text 07860 055665 or email <a href="mailto:attendance@spaldingacademy.org.uk">attendance@spaldingacademy.org.uk</a> and please remember to state the name of the student concerned and the nature of their absence.

For more information about Attendance, visit www.spaldingacademy.org.uk/attendance

We would like to wish you a happy Christmas and New Year.



