

## Careers Education

**JOB**  
OF THE WEEK

Aspire | Challenge | Achieve

# JOB

OF THE WEEK

Our Job of the week this week is

**International Delivery & Supply Chain Manager...**  
**(AKA Father Christmas )**



# Job of the Week – International Delivery & Supply Chain Manager

(aka Father Christmas)

## WHAT YOU DO

The International Delivery & Supply Chain Manager is a highly responsible and time-sensitive position required to:

- ensure the effective and efficient world-wide delivery of toys and presents to children on Christmas Eve
- oversee the operations of a sophisticated manufacturing, assembly and distribution plant and related systems located in the North Pole, Canada
- provides leadership and direction to a large staff of elves
- manage a fleet of magical reindeer
- maintains effective communication and liaison with other influential children and holiday icons such as the Easter Bunny, Tooth Fairy, and Frosty
- work with Mrs. Claus to create a warm, hospitable and nurturing working environment at the North Pole
- Eat a vast amount of mince pies in a very short time

## SKILLS REQUIRED

- demonstrated knowledge of Christmas traditions around the world
- to determine who has been naughty and who has been nice
- apply discipline as required by placing coal in stockings
- strong vocals emit a loud and heart-felt “HO-HO-HO Merry Christmas” at all times
- light-footed in order to go unnoticed in and out of people’s homes every Christmas Eve
- experience of managing playful and mischievous staff

*Personal Attributes:* Must be chubby, jolly and a right old elf

## WHAT YOU WEAR

A big red suit and black boots!  
Own beard would be an advantage.



## WORKING CONDITIONS

Ability to work in cramped and confined and or hazardous environments such as chimneys, hearths, window ledges, and roof tops

## WORKING HOURS

**24 hours a day during peak season**

## ANNUAL LEAVE

**28 days**

This can be taken at any time during the year except Christmas Eve



## ANNUAL INCOME

**Priceless!**



## EDUCATION & EXPERIENCE

Masters’ Degree in Christmas Business Management - This course is not free for all to apply for; you will be invited to apply directly by your predecessor (the current Mr Claus) prior to his retirement

The post is usually one recruited from a team of highly experienced (hundreds of years) Father Christmas’ that help out in stores and grottos across the world

There is sometimes opportunity for those working in logistics (again hundreds of years of experience) that demonstrate significant training in the management of manufacturing, warehousing, distribution and delivery systems.

Certificate/Diploma in Toy Manufacturing from an accredited Elf institution. Eligible for membership with the Elf Craft Guild, Local NP. Several hundred years of related experience

A degree in multiple languages and/ or religious studies is also beneficial

A Licence to drive a large, heavy sleigh and handle delicate goods is essential as is a love of reindeers and a wonderful wife who can be Mrs Claus



# Job of the Week – Supply Chain Manager

## WHAT YOU DO

Depending on which part of the supply chain you're in, day-to-day you may:

- work with procurement managers and buyers to select products that are in demand and will sell
- negotiate and manage contracts with suppliers
- plan the best way to get goods from suppliers to distribution centres and retailers
- track shipments and stock levels using computer software
- work with retailers to make sure they receive their goods on time and in the right condition
- look at ways to improve supply chain networks
- monitor overall performance to make sure targets are met
- prepare forecasts and inventories
- recruit, train and manage a team of supply chain staff

## SKILLS REQUIRED

You will need:

- business management skills
- leadership skills
- knowledge of transport methods, costs and benefits
- knowledge of manufacturing production and processes
- to be thorough and pay attention to detail
- customer service skills
- the ability to work well with others
- analytical thinking skills
- to be able to use a computer and the main software packages competently

## WHAT YOU WEAR

Smart casual /office wear. You may need to wear protective clothing.



## WORKING CONDITIONS

You could work at a client's home or at a client's business in an office or in a warehouse environment

## WORKING HOURS

**38-40**

Including evenings, weekends, bank holidays and shift work

## ANNUAL LEAVE

**28 days**

This can be taken at any time during the year



## ANNUAL INCOME

**£20,000—£60,000**



## EDUCATION & EXPERIENCE

### University:

You could do a foundation degree, higher national diploma or degree in Logistics, Supply Chain Management, Transport Management or Business Management

### Entry requirements:

You'll usually need 1 or 2 A levels, or equivalent, for a foundation degree or higher national diploma or 2 to 3 A Levels, or equivalent, for a degree

### Apprenticeship:

You may be able to start on a Supply Chain Practitioner advanced apprenticeship, which could lead onto a Supply Chain Leadership or Express Delivery Manager degree apprenticeship.

### Entry requirements:

You'll usually need 5 GCSEs at grades 9 to 4 (A\* to C), or equivalent, including English and maths, for an advanced apprenticeship and 4 or 5 GCSEs at grades 9 to 4 (A\* to C) and A Levels, or equivalent, for a higher or degree apprenticeship



# Labour Market Information

In the Careers section of the school website you can find the useful comparison tool the 'Labour Market Information widget'

Use the widget to compare different job roles in any employment sector or relating specifically to the 'Job of the Week'.

Managers and directors in transport and distribution		Transport and distribution clerks and assistants		Buyers and procurement officers	
Weekly Pay <b>£810</b>	Annual Pay <b>£42,120</b>	Weekly Pay <b>£490</b>	Annual Pay <b>£25,480</b>	Weekly Pay <b>£620</b>	Annual Pay <b>£32,240</b>
Hours/Week <b>38h</b>	Hourly Pay <b>£21</b>	Hours/Week <b>39h</b>	Hourly Pay <b>£13</b>	Hours/Week <b>37h</b>	Hourly Pay <b>£17</b>
<b>Workforce Change</b> (projected)		<b>Workforce Change</b> (projected)		<b>Workforce Change</b> (projected)	
Growth <b>7.7%</b>	Replacement <b>49.2%</b>	Contraction <b>-5%</b>	Replacement <b>68.2%</b>	Growth <b>6.3%</b>	Replacement <b>50.4%</b>
The workforce is projected to grow by 7.7% over the period to 2027, creating 7,400 jobs. In the same period, 49.2% of the workforce is projected to retire, creating 47,400 job openings.		The workforce is projected to contract by -5% over the period to 2027, losing 3,500 jobs. In the same period, 68.2% of the workforce is projected to retire, creating 48,200 job openings.		The workforce is projected to grow by 6.3% over the period to 2027, creating 5,300 jobs. In the same period, 50.4% of the workforce is projected to retire, creating 41,900 job openings.	
You might find this job in Land transport, etc Warehousing, etc Wholesale trade Postal, etc Retail trade		You might find this job in Land transport, etc Warehousing, etc Wholesale trade Retail trade Services to buildings		You might find this job in Retail trade Wholesale trade Public admin. & defence Head offices, etc Construction	
<a href="#">More info</a>	<a href="#">Clear card</a>	<a href="#">More info</a>	<a href="#">Clear card</a>	<a href="#">More info</a>	<a href="#">Clear card</a>

## Managers and directors in transport and distribution

Managers and directors in transport and distribution plan, organise, direct and co-ordinate the activities and resources necessary for the safe, efficient and economic movement of passengers and freight by road, rail, sea and air transport.

Common tasks in this job:

- plans the optimum utilisation of staff and operating equipment, and co-ordinates maintenance activities to ensure least possible disruption to services;
- examines traffic reports, load patterns, traffic receipts and other data and revises transport services or freight rates accordingly;
- directs the movement, handling and storage of freight in transit, and reviews space utilisation, staffing and distribution expenditure to determine future distribution policies;
- ensures that regulations regarding hours of work, the licensing of crews and transport equipment, the operational safety and efficiency of equipment, the insurance of vehicles and other statutory regulations are complied with;

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Clear card

## Transport and distribution clerks and assistants

Workers in this unit group perform various clerical functions relating to the transport and distribution of goods and freight.

Common tasks in this job:

- processes customer orders and forwards requisition documentation to storage and distribution personnel;
- formulates delivery loads, vehicle schedules and routes to be followed by delivery staff;
- monitors tachograph readings and maintains records of hours worked and distance travelled by drivers;
- obtains customs clearance and processes import and export documentation necessary for the movement of goods between countries;

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Clear card

## Buyers and procurement officers

Buyers and procurement officers organise and undertake the buying of raw materials, equipment and merchandise from manufacturers, importers, wholesalers and other sources for wholesale distribution, resale or for own internal use.

Common tasks in this job:

- attends trade fairs, shows and demonstrations to research new product lines and suppliers, checks catalogues;
- keeps up with market trends and chooses products/services;
- assesses budgetary limitations and customer requirements and decides on quantity, type, range and quality of goods or services to be bought;
- assesses bids from suppliers, finds suppliers and negotiates prices;

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Clear card

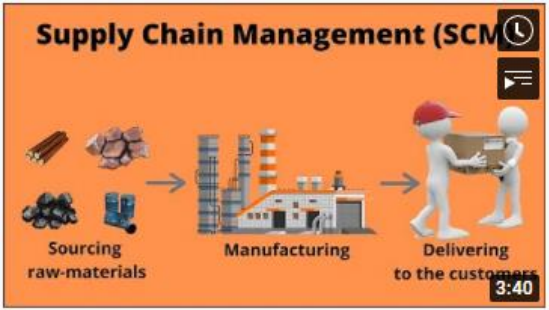
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To compare the Labour Market Information of different job roles that you might be interested in please visit the Careers section on the school website.

# JOB OF THE WEEK

Discover more about jobs in supply chain and logistics with these videos:

What is Supply Chain Management?



<https://www.youtube.com/watch?v=R8rYsCmAEeY>

Supply Chain Manager  
Nestle Foods



<https://www.youtube.com/watch?v=bQKE5Uu5TNo>

Logistics Manager at Decathlon



<https://www.youtube.com/watch?v=TpKE9xhIOnQ>

Study Logistics Management at Derby



<https://www.youtube.com/watch?v=FG0EUtxr6BE>

Logistics Project Manager for  
Wincanton



<https://www.youtube.com/watch?v=Knlqrbl7dYs>

Why choose Logistics?



<https://www.youtube.com/watch?v=YfZBW-ox0uU>

# JOB

OF THE WEEK

Click on the website links to research the job role further:

[Supply chain manager | Explore careers | National Careers Service](#)

[Supply chain manager job profile | Prospects.ac.uk](#)

<https://www.youthemployment.org.uk/careers-hub-job-role/supply-chain-manager/>

[How to Become a Supply Chain Manager: Degree & Steps Required \(bschools.org\)](#)

[Become Supply Chain Management Manager, Salary & Degree Requirements | Business Student.com\)](#)





*“Merry  
Careersmas!”*

*From your Careers Team*

*Mrs Barber, Miss Grant and Miss Myers*