## **Catering**

Payment in the canteen is taken by a swipe card issued directly to Students. There is a cash loader for Students without online access, although we do encourage all Parents/Carers to use the online facility.



Upay is a sophisticated online payment system and cashless account management portal. Online payments are immediately available to spend and detailed statements are at the touch of a button. There is a default £4 daily limit, which you can change at your discretion along with weekly spending limits and auto top-ups.

## **Trip & other payments**



ParentMail is used for trips and other payments.

ParentMail is an online payment service, which allows you to pay for school items quickly and easily on your smartphone, tablet or computer. You will automatically receive an email invitation.

- If you have an account with us already, new Students will be automatically added
- If you have an existing ParentMail account with another school, you will receive an email to register with us and link the accounts (click 'I already have a ParentMail PMX Account' and sign in using your existing details)
- ParentMail shows siblings in one log in even if they are at different schools. Use 'Connections' to navigate between them
- Each account must have a separate email address (if you share an email address you will need to share one account)
- You will receive email alerts for new products relevant to your student
- You can pay by credit/debit card and PayPal
- There is an Android or Apple smartphone App (downloadable from the App Store)

Please note we do not use ParentMail for general school Communication - this will be sent straight to your email address. You will only find trip/payment related emails in your ParentMail account.